



Job Posting Vacancy-Temporary Assignment Activity Worker- Valemount

Date: Jan 24, 2024

Subject: Job Posting

RVCS has a three (3) month temporary assignment consisting of 15 hours per week for an Activity Worker in Valemount, open to all genders. This temporary assignment is dependent on contract and grant funding, and will end April 30, 2024. The hours of work must fall during Monday to Friday from 8:00 AM-4:00 PM. Membership in the UFCW union is mandatory.

How to apply:

Please submit your Cover letter and Resume by email, in confidence, to Jana MacMaster at jana@rvcsbc.org. This position is open until filled.

If you are concerned that you may not meet one of the requirements of this posting, but are still interested in applying, we encourage you to reach out and see if an accommodation may be available.

Activity Worker Wage Grid Level 8 (\$23.99-27.54)

This program will create programming and assistance to seniors in Valemount. The focus on the program is planning, organizing, implementing and evaluating community-based recreational, social and/or educational activities. The Activity Worker encourages and facilitates client's participation in activities.

Key Duties and Responsibilities

- Plans, organizes, implements, and facilitates community-based recreational, social and/or educational activities to meet clients' needs.
- Encourages and facilitates clients' participation in activities; provides guidance and instructions.
- Monitors and observes clients' behaviour. Report problems to the supervisor.
- Provides skill building to clients such as life skills and social skills; models appropriate behaviour.
- Ensures the safety of clients. Responds to emergencies in accordance with established policies and guidelines.
- Participates in the development of individual activity plans.
- Accompanies and/or transports clients to activities.
- Maintains related records and statistics and produces reports as required.
- Maintains liaison with clients' families, other community service providers and professionals.
- Performs other related duties as required

www.robsonvalleycommunityservices.org

**Qualifications*****Education and Knowledge***

- Certificate in a related human / social service field or recreation course
- Current BC Driver's License and willing to travel within the Robson Valley as required.
- Current criminal record check or ability to obtain a CRC.

Training and Experience

- Six (6) months related experience; or an equivalent combination of education, training and experience.
- Strong facilitation skills and organizational ability.
- Proven ability to work independently with minimum supervision and work well within a team environment.
- Possess written skills appropriate for report writing.